

Mountain and Valley Wool Festival
FOOD VENDOR APPLICATION

Event dates: October 7th and 8th, 2023 ~ Setup is
Friday October 6th, 2023

APPLICATION DUE BY June 30th, 2023

Food Vendor fee will be: \$250.00.

You are also responsible to obtain any required permits
or licenses to sell at the Santa Fe Fairgrounds. This
includes fire and food safety inspections as
appropriate.

Please send:

- Completed Application
- A copy of your NM Dept. of Health and Environment
License to Operate a Food
Establishment
- A copy of your insurance policy, showing "additionally
insured" for MAVWA (Mountain and Valley Wool
Association) and for the Santa Fe Fairgrounds
- Check for your total fees written to MAVWA

Mail To: Brian Perkins

7038 Frelinghuysen St. N.
Ft. Garland, CO, 81133

Due June 30, 2023

Name:

Address:

Phone Number(s):

E-Mail:

Business Name:

NM Tax Id:

Type(s) of food to be served:

Description of Booth or Trailer Setup:

Size of trailer or tent and space required:

Electric for food vendors is as follows:

- Each vendor will receive two (2) 20 amp 110 volt circuits
- additional 20 amp 110 volt circuits may be purchased for an additional fee of \$50.00 per circuit and must be approved prior to event

Number of 110 volt outlets that you require:

NO 220 AMP SERVICE AVAILABLE

PLEASE READ CAREFULLY AND SIGN:

Vendor setup is Friday, October 6th, 8am-5pm

The Mountain and Valley Wool Festival is Saturday October 7th, 9am-5pm, and Sunday October 8th, 9am-4pm.

MAVWA Provides:

- Food Vendor spaces from Friday morning thru Sunday evening. Tents require weights not stakes.
- Security from Friday evening thru Sunday evening.
- Wi-Fi access.
- *MAVWA does NOT assume responsibility for loss or damage of any kind sustained by vendors.

Vendors are expected to conduct themselves appropriately and to comply with MAVWA requirements.

Food Vendors who have completed the required inspections may sell Friday to support our vendors and volunteers.

*Every Vendor must have a New Mexico Department of Taxation and Revenue C.R.S. Tax I.D.

Number, and must collect sales tax and pay the collected taxes to the State of New Mexico.

BOOTHS:

1. All structures must be well-constructed and able to withstand wind, rain and snow. Vendors may be held liable for injury and/or damage caused by tents or other property.

2. Extension cords must be appropriately sized: 100'/10 ga., 50'/12 ga., 25'/14 ga.
3. Electrical appliances which draw large amounts of electricity (such as hot plates or microwaves) must be pre-approved, and will be connected on an as-needed basis.
4. Power usage must be limited to the capacity of the electrical service provided. Overloaded circuits may be disconnected at the discretion of the Food Vendor Coordinator.
5. Every vendor must bring and display a sign or signs indicating his/her/their business; and display required licenses and permits.
6. Every booth and all its merchandise, displays, fixtures, furniture and equipment must be contained within that booth's allotted space.
7. Every booth and its contents are expected to be tidy, in good taste and attractive.
8. Food vendors may flatten cardboard boxes at their booth space for recycling, all other items must be removed. The coordinator will monitor the food vendor's area for tidiness, space confinement and electrical usage. Violations will be addressed by the Food Vendor Coordinator and appropriate actions will be made to correct any problem.

PAYMENTS AND REFUNDS:

* Vendor fees may be partially refunded if a vendor cancels their plans to attend the Wool Festival.

* Vendor fees will not be deposited until the MAVWA board determines if the festival may proceed according to New Mexico Health Directives.

AGREEMENT AND RELEASE:

1. I have read this entire application, and all the information I have supplied is true.
2. I agree that all the requirements of the Mountain and Valley Wool Festival apply to me and all who help me in the booth.
3. I agree to pay all fees, charges and assessments associated with this application.
4. By my signature below, I release the Mountain and Valley Wool Association (MAVWA), its Board of Directors and members, the County of Santa Fe, the State of New Mexico, the NM Natural Resources Department, and all departments, their respective employees, agents and all others

involved, from any claims, demands, liabilities or cause of action of any and all kind of nature, at, during, or involving the Wool Festival, to the fullest extent allowed by the law.

This includes, without limitation, theft, damage, casualty, loss, injury, criminal activity, natural disaster or mischief.

CHECK LIST:

1. Filled out application
2. A copy of NM Dept. of Health and Environment License to Operate a Food Establishment
3. A copy of Insurance Policy showing "additionally insured" for MAVWA and Santa Fe Fairgrounds
4. Check to cover all fees made out to: MAVWA
5. Mail all to: Brian Perkins, 7038 Frelinghuysen St. N., Ft. Garland, CO, 81133

Applicant Signature _____

Date_____